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REPORT OF NIS COMMITTEE MEETING NO. 4

Tuesday, 10 August 1948

1. Members present at the meeting were as follows:

Mr. Dunn	State
Dr. Appleton	State
Mr. Alexander	Army
Lt. Cmdr. McElwain	Navy
Maj. Gamber	Air Force
25X1A9a [REDACTED]	CIA (Chairman)
25X1A9a [REDACTED]	CIA

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2. [REDACTED] stated to the Committee the desirability of having continuous personal liaison between key personnel of BIG and the coordinating staffs of the several Agencies. He explained that appropriate key personnel of BIG would, in the near future visit the coordinating staff of each Agency in order to discuss various details of the NIS program which may not be fully understood at the working level and answer any questions the working level may desire to ask; that thereafter a liaison officer fully conversant with the NIS Program and with BIG problems will continuously visit the coordinating staffs of the Agencies in order to familiarize himself with their progress and problems and to familiarize the staffs with BIG progress and problems; thus, to facilitate the smooth functioning of the Program; and that the idea behind this liaison system is solely one of mutual assistance between CIA and the Agencies.

3. The appointment of working level committees for Chapter I was discussed. It was pointed out that each Agency should have at least one continuous member of the committee who is competent to represent the views of his Agency on matters involving the concept of Chapter I. This member may be accompanied by one or more area or other specialists when he so desires. The Agencies are to report the names of their continuous members to BIG by telephone.

4. It was pointed out that the classification to be given NIS binders should be considered by the Agencies. It was the consensus that no NIS should be classified lower than RESTRICTED, none higher than SECRET, and the average CONFIDENTIAL; that portions of NIS requiring classification of TOP SECRET should be issued as special supplements; and that, perhaps, it might be best to classify each section separately and leave the binder unclassified so that its classification might be changed from time to time by the holder. In any event, this matter is to be further discussed at the next meeting after the Agencies have had time to formulate their ideas regarding the classification pattern they prefer.

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25X1A9a 5. [REDACTED] explained that the detailed concept of how work on Chapter VII is to be carried out is vague and that it is now advisable to set up a joint committee to formulate this concept. The Agencies are to report by telephone the names of representatives who are to meet with the CIA representative and accomplish this task.

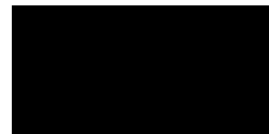
6. For the clarification of the minds of all members, it was pointed out that maps and other graphic material of the NIS are not operational material; that they therefore need not be of sufficient size or scale to serve as operational material; and that, in order to enhance their usability, they will be bound in the NIS volumes and not placed in plans pouches.

25X1A9a 7. [REDACTED] reviewed for the members the format of, and procedures regarding, the preliminary and final gazetteers. He pointed out that the gazetteer would have much wider use than the rest of the NIS and suggested that it be published in a separate volume classified RESTRICTED. He requested the Agencies to determine their requirements (over and above NIS requirements) for such a gazetteer and be ready to discuss the matter further at the next meeting.

8. It was pointed out that the summaries for Chapter I, NIS-Turkey (Tentative), due in BIG on 1 August had not been received. Members concerned were requested to check the status of these summaries and report to BIG by telephone. Members were told that it was intended to have the Chapter I Committee (paragraph 3 above) formulate the Chapter I of this Tentative NIS.

25X1A9a 9. [REDACTED] outlined the status of the JCS priorities list and explained the type of list to be expected. He also reported that the Joint Staff had been asked to designate their preference for a program involving production of six NIS the first year and twelve per year thereafter, one involving production of six NIS the first year and twenty-three per year thereafter, or a variant of the two programs. Dr. Appleton inquired whether any money had been made available to augment the Agency production capabilities. 25X1A9a [REDACTED] Capt. Knowles said that some money — not as much as had been asked for — had been made available from CIA funds and that he would shortly discuss with individual Agencies the allotment each was to receive. He told Dr. Appleton that the allotment for the non-IAC Agencies would have to be considered in connection with the allotment for State.

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